

# Welcome!

Charlene R. Chan, DDS, Inc  
Orthodontics & Dentofacial Orthopedics  
707.823.1200

We are pleased to welcome you to our practice. Please take a few minutes to fill out this form as completely as you are able. It is our commitment to help create and enhance beautiful smiles that will last a lifetime!



## Tell us about you

Today's Date \_\_\_\_\_ Nickname \_\_\_\_\_  
Name \_\_\_\_\_  
Last First MI  
Birthdate \_\_\_\_\_  M  F Age \_\_\_\_\_  
Home # ( ) \_\_\_\_\_ Mobile # ( ) \_\_\_\_\_  
Home Address \_\_\_\_\_  
Street  
\_\_\_\_\_ City State Zip How Long? \_\_\_\_\_  
Email \_\_\_\_\_  
Employer \_\_\_\_\_ Work # ( ) \_\_\_\_\_  
Employer's Address \_\_\_\_\_  
Occupation \_\_\_\_\_ How Long? \_\_\_\_\_  
SocSec# \_\_\_\_\_ DL# \_\_\_\_\_

Names of other family members seen by us \_\_\_\_\_  
Whom may we thank for referring you? \_\_\_\_\_  
General Dentist \_\_\_\_\_ Date of Last Visit \_\_\_\_\_

## Spouse/Partner Information

Name \_\_\_\_\_ Home # ( ) \_\_\_\_\_  
Address \_\_\_\_\_  
Street  
\_\_\_\_\_ City State Zip How Long? \_\_\_\_\_  
Email \_\_\_\_\_  
Employer \_\_\_\_\_ Work # ( ) \_\_\_\_\_  
Occupation \_\_\_\_\_ How Long? \_\_\_\_\_  
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Marital Status:  Single  Divorced  Partnered  
 Married  Widowed  Separated

## Person Responsible for Account

Name: \_\_\_\_\_ Relation \_\_\_\_\_  
Billing Address \_\_\_\_\_  
Street  
\_\_\_\_\_ City State Zip  
Previous Address \_\_\_\_\_  
Street  
\_\_\_\_\_ City State Zip  
Home # ( ) \_\_\_\_\_ Mobile # ( ) \_\_\_\_\_  
Employer \_\_\_\_\_ Work # ( ) \_\_\_\_\_  
SS# \_\_\_\_\_ DL # \_\_\_\_\_

### Primary Orthodontic Insurance

Orthodontic Coverage?  Yes  No  
Insurance Co. Name \_\_\_\_\_  
Insurance Co. Address \_\_\_\_\_  
Insurance Co. Phone # ( ) \_\_\_\_\_  
Group # (Plan, Local or Policy#) \_\_\_\_\_  
Insured's Name \_\_\_\_\_ Relation \_\_\_\_\_  
Insured's Birthdate \_\_\_\_\_ Insured's SocSec# \_\_\_\_\_  
Insured's Employer \_\_\_\_\_  
Employer's Address \_\_\_\_\_

### Secondary Orthodontic Insurance

Orthodontic Coverage?  Yes  No  
Insurance Co. Name \_\_\_\_\_  
Insurance Co. Address \_\_\_\_\_  
Insurance Co. Phone # ( ) \_\_\_\_\_  
Group # (Plan, Local or Policy#) \_\_\_\_\_  
Insured's Name \_\_\_\_\_ Relation \_\_\_\_\_  
Insured's Birthdate \_\_\_\_\_ Insured's SocSec# \_\_\_\_\_  
Insured's Employer \_\_\_\_\_  
Employer's Address \_\_\_\_\_

